University of Prince Edward Island Accounting Office # _____

Authorization to Register for Classes
(Permission to Pay Later)

Name of Student _____ ID # _____

Place of Employment _____

Telephone Home _____ Work _____

Complete and Sign

I hereby request permission to register for _____ courses at UPEI and to pay at a later date.

I am unable to pay my full fees at this time for the following reason (complete appropriate section(s)):

_____ Waiting for a student loan from _____ (province) in the amount of $_____.

_____ Waiting for a bursary from _____ (province) in the amount of $_____.

_____ Other payment arrangements (please specify) _____

_____

_____

_____

Amount of ***previous*** balance, if any, owed to UPEI : $_____

I will pay my full outstanding account by the following date: _____
(day / month / year)

The above named student is hereby authorized to register for classes at UPEI and **IS SUBJECT TO LATE FEES AS SPECIFIED UNDER THE FEES SECTION OF THE UNIVERSITY CALENDAR** for non-payment of fees at the time of registration. In addition, interest at the rate of 1% per month is charged on overdue accounts.

Students who discontinue courses are required to file a **WRITTEN NOTICE** to the Registrar's Office and the Accounting Office. Only by filing this notice may the student be credited for tuition as outlined in the University Calendar.

_____ _____ _____
Signature of Student Authorized Date

FOR OFFICE USE ONLY	Loan/Other	Bursary	Sponsored