



EMPLOYMENT OPPORTUNITY

Confederacy of Mi'kmaq Nations

Department of Community Services and Infrastructure (DCSI)

Wildfire Resilience Coordinator

About CMN

Confederacy of Mi'kmaq Nations (CMN) is a Tribal Council representing the eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. CMN's Department of Community Services and Infrastructure (DCSI) is currently looking for a motivated and knowledgeable candidate to fill the role of **Wildfire Resilience Coordinator**.

Position Overview

The Confederacy of Mi'kmaq Nations (CMN) is seeking a **Wildfire Resilience Coordinator** to support FireSmart programming, community education, and wildfire risk reduction and mitigation initiatives across CMN member communities.

Reporting to the Emergency Management Program Manager, the Wildfire Resilience Coordinator will work closely with Community Emergency Management Coordinators (CEMCs), other staff, residents, technical consultants, and other partners to strengthen community capacity and preparedness for wildfire. The position will coordinate and deliver FireSmart programming, support community wildfire risk assessments, conduct FireSmart Home Assessments, develop educational resources, and assist communities in identifying and implementing medium-to-large scale fuel mitigation projects.

The successful candidate will be a strong collaborator with an interest in wildfire resilience, emergency preparedness, public education, and practical risk reduction.

Overview of Responsibilities:

- Coordinate wildfire resilience activities across CMN member communities
- Support communities in identifying risks and developing risk mitigation solutions
- Coordinate and/or deliver FireSmart training opportunities for CMN member communities
- Participate in training programs and professional development opportunities to increase knowledge in wildfire protection and mitigation
- Develop and deliver FireSmart awareness and other public education content across all CMN member communities
- Work with communities, technical partners, and forestry contractors to identify and carry out fuel mitigation projects
- Develop and distribute public education resources

Position Requirements:

- Experience working in First Nation communities is considered a strong asset
- Knowledge of regional wildfire risk and mitigation practices
- Strong organizational, communication and problem-solving skills
- Experience developing and delivering training or other public engagement activities
- Willingness to travel to various communities and work in diverse environments
- Diploma or certification in emergency management, environmental studies, wildfire, project management, or a related field (**or equivalent experience**) is considered an asset
- Occasional evening or weekend work may be required to meet community schedules

Why work with us?

Confederacy of Mi'kmaw Nations (CMN) is well known throughout Canada as a professional organization that is committed to providing a pleasant and healthy working environment for all its employees. As an organization, we understand that a great work/life balance is essential to success. As a full-time employee you can expect:

- An atmosphere that is both professional and family oriented.
- Enrollment in the organization's benefits packages on your first day of employment with no waiting period, which includes Health & Dental, and Employee & Family Assistance Program (EFAP).
- Generous amounts of paid time off (Paid Statutory Holidays plus St. Anne's Day and Aboriginal Day, Summer Shutdown (2 weeks), Christmas Shutdown (roughly 2 weeks), plus 1 week of discretionary vacation time (up to 2 weeks with 10 years of service).
- Social Committee, Staff Days, Staff Knowledge Days, etc.

If you would like to join the CMN Family, please see below on how to apply for this position.

Salary/Employment Term:

Salary Range: \$51,034.29 - \$55,198.68 per year. This is a one-year probationary contract with opportunity for renewal..

Application Deadline: Open until position is filled

Submit Cover Letter AND Resume to:

Human Resources
c/o Confederacy of Mi'kmaw Nations
PO Box 1590, Truro, Nova Scotia B2N 5V3
Email: HR@cmmns.com

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who provide an up-to-date CV along with a cover letter and qualify for an interview will be contacted.** The successful candidate may be required to submit a current criminal record check. **Candidates must be legally entitled to work in Canada. Proof of work authorization will be required upon offer of employment.***