

Children and Youth Ministry Lead, Zion Presbyterian Church

THE OPPORTUNITY

Zion Presbyterian Church is a thriving, 250 member Presbyterian church in Charlottetown, Prince Edward Island. Zion is seeking a vibrant, creative, passionate follower of Jesus with a vision for Children and Youth Ministry to lead, develop and grow our ministries for children and youth.

Currently serving an average of 15 children and youth weekly, our church is committed to establishing a strong, sustainable, and gospel-centered foundation for the next generation. The successful candidate will have a mature Christian faith and training and/or experience in Christian Education. By utilizing their excellent interpersonal skills and gifts for leadership, they will provide discipleship to children and youth to encourage growth in faith.

RESPONSIBILITIES

1. Program Development and Implementation

- Cast a vision for Zion's children and youth ministry and identify, recommend and implement a curriculum that supports this vision.
- Create an inclusive, supportive, and safe environment for participants, including those with unique needs.
- Plan, set up, and teach weekly programming as required, incorporating a variety of Bible stories, Bible verses, activities, crafts, games, and music into the weekly lesson plans.
- Develop and implement activities suitable for youth events to stimulate engagement, social interaction, and growth in faith.
- Create and innovate new ways to engage parents and provide resources for use at home with their children.
- Register children and youth and maintain adequate records of the participants and their families.
- Manage the program budget and develop proposals as required for additional funding requests.

2. Volunteer Recruitment, Training, and Development

- Recruit and train volunteer teaching staff, ensuring that Sunday mornings are adequately staffed.
- Identify and develop leaders within the church to assist with youth events and activities.
- Ensure volunteers adhere to the Leading with Care Guiding Principles (*from the Leading with Care Policy for Ensuring a Climate of Safety for Children, Youth and Vulnerable Adults in The Presbyterian Church in Canada*) and have signed the Covenant of Care.

3. Relationship Building, Communication, and Collaboration

- Greet and engage with all children and youth, welcoming and inviting new participants to the program.
- Maintain regular communication with parents/grandparents/caregivers and the church congregation – in-person, electronic, and/or social media.
- Check-in with parents/grandparents/caregivers and, where appropriate, youth, on how the program meets their needs and interests.
- Investigate partnering and learning opportunities with other churches to support the discipleship needs of our children and youth.
- Demonstrate collaboration skills when working with the ministers, other church staff, Session, and the Children and Youth Ministry committee.
- Respond to concerns raised in a timely and appropriate manner.
- Participate actively within the Children and Youth Ministry committee and prepare written and oral updates as required.
- Communicate effectively, whether in writing, orally, electronically or through social media.

QUALIFICATIONS

Education and Experience

- Completed or enrolled in a post-secondary education program; a degree/diploma with a focus on education and/or children and youth is preferred.
- Experience (paid or unpaid) working with children, youth or camp ministry.
- Hold government-issued ID.
- Provide documentation for Police Record Check.
- Emergency First Aid and CPR Certification.

Knowledge, Skills and Abilities

The candidate will have:

- a love for children and youth with a passion to impact their spiritual growth.
- gifts of teaching, time management, communication, and organizational skills.
- a high degree of creativity, energy, and flexibility to adapt programs for different age groups and to be able to solve problems.
- excellent interpersonal skills and the ability to work independently as well as in cooperation with the Minister/s and others in the congregation.
- excellent English communication skills – verbal and written – and presentation skills.
- proficiency in using/learning digital media and platforms for administration and communication.

Zion Presbyterian Church

To Know Christ and Make Him Known

Desired Qualities

The candidate will be:

- a passionate follower of Jesus,
- a growing disciple and joyful worshiper,
- a team-player and collaborator,
- able to articulate their faith,
- a self-starter and connector,
- theologically aligned with Zion Presbyterian Church, and
- positive with a can-do attitude.

POSITION DETAILS

Status	• Part-time: 20 hours per week, including required Sunday morning and monthly evening commitments for program execution • Salary range between \$18 - \$22 per hour based on experience and qualifications plus 4% vacation pay
Reports To	Lead Minister (in conjunction with HR Committee)
Working Conditions	• Onsite – potential for flexible working hours to be determined with the employer • Office space located in a three-level historic church with a 175+ year history in downtown Charlottetown • Office equipment will be provided
Continuing Education	An annual continuing education grant of \$500 will be provided to fund growth and development opportunities

Location

Zion Presbyterian Church
135 Prince Street - Charlottetown, PE C1A 7K2

Start date

January 2026 – Start date to be determined by both parties.

APPLYING

Please submit your cover letter, resume, and any other relevant references or certifications to zionclerk@outlook.com to the attention of the Children and Youth Ministry Search Committee by December 05, 2025.