

Student – Bilingual Campground Operations Assistant (Seasonal, Summer 2025)

 **Location:** Cymbria Campground & RV Park, Rustico, Prince Edward Island

 **Wage:** \$18.00/hour

 **Hours:** 35–40 hours/week, 4 days per week

 **Term:** May 25 to end of August or early September 2025

 **Positions Available:** 2

 **On-site camping available**

About the Opportunity

Cymbria Campground & RV Park is hiring **2 Bilingual Campground Operations Assistants** for the 2025 summer season. This is a **dual-role, bilingual position** that combines outdoor groundskeeping with indoor front desk responsibilities. It's perfect for **students or recent graduates** who are fluent in both **French and English** and eager to gain hands-on experience in both maintenance and guest services.

Located on the beautiful North Shore of **Prince Edward Island**, just 25 minutes from Charlottetown, Cymbria Campground welcomes campers from across Canada, the U.S., and beyond. As a member of our small team, you'll enjoy meaningful work in a friendly, nature-focused environment.

Work Schedule

- **4 days per week** (rotating between two functional roles)
 - **2 days:** Grounds & maintenance work
 - **2 days:** Front desk and guest service work
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Key Responsibilities

Groundskeeping (2 days/week):

- Mowing, trimming, and basic landscaping
- Splitting and delivering firewood
- Cleaning public areas (washrooms, recreation room)
- Garbage, compost, and recycling duties
- Pool maintenance and occasional light repairs
- Assist with projects like tree planting and trail upkeep

Front Desk (2 days/week):

- Provide **bilingual** service (French & English required)
 - Handle reservations via phone, email, and walk-ins
 - Greet and register guests, take payments, process sales
 - Operate POS and manage inventory
 - Assist with local tourist information and guest questions
 - Perform opening/closing procedures and daily cash summaries
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What We're Looking For

- Must be currently enrolled in post-secondary education or a recent graduate
 - **Fluent in both French and English**
 - Friendly, outgoing, and able to communicate comfortably with campers
 - Physically fit, comfortable with both indoor and outdoor tasks
 - Computer literacy and basic math skills
 - Reliable and punctual, able to work independently
 - Valid driver's license and reliable transportation required
 - Experience in hospitality or landscaping is a bonus, but not required
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What You'll Gain

- Training in landscaping tools, customer service, and campground systems
 - Experience in both hospitality and maintenance roles
 - Opportunities to develop bilingual communication and problem-solving skills
 - A supportive and scenic work environment with facility access when off duty
 - On-site camping available
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How to Apply

 **Email your resume to:** staff@cymbria.ca

 **Website:** www.cymbria.ca

We thank all applicants for their interest. Only those selected for an interview will be contacted.