

The Atlantic Canada Opportunities Agency (ACOA) is seeking an experienced **Agile Project Manager** to support modernization of program delivery in collaboration with regional multidisciplinary teams.

**Opportunity:** ACOA is a progressive federal organization who has made a commitment to efficiency and has embraced Agile practices and principles in evolving its technology and processes.

How do we maintain the momentum? We are looking for someone who wants to work in a collaborative environment with employees who are keen to learn, adopt and help the Agency continue in its development and delivery of client-focused and streamlined programs in support of economic development.

**Location:** Atlantic Canada (with possibility to travel, if required)

**Duration:** May 2024 until March 31, 2027

**Remuneration:** \$104,829 - \$113,092

**Tasks/Deliverables will generally include:**

- Coaching team members in ensuring the efficient and continued adoption of Agile processes.
- Assisting team members in identifying and removing 'waste' to increase their efficiency and velocity.
- Acting as Scrum Master (Leading Sprint kick-off, end of Sprint meetings and daily scrums).
- Leading planning for releases and ensures that the releases are completed on time.
- Overseeing, undertaking, or coaching team members in writing user stories, prioritizing the backlog with the Product Owner, developing roadmaps, defining goals and success metrics and reporting against them to senior management.
- Ensuring that the use of Azure DevOps is efficient and optimized by the whole team.
- Co-ordinating the release iterations/deployment plan with the use of Azure DevOps.
- Communicating efficiently and persuasively, through a variety of channels with a range of audiences and explains technical concepts or decisions to technical and non-technical folks alike both at the working level and at the executive level.

**ESSENTIAL QUALIFICATIONS**

**Education:**

- Bachelor's degree from a recognized post-secondary institution
- Agile certification and Scrum Master certification

**Experience/Knowledge:**

- Extensive experience\* in Agile processes and methodologies including training and coaching.
- Extensive experience\* in leading/managing Scrums and Sprints.
- Experience in using project management software.
- Knowledge of Microsoft Dynamics 365 and other technical solutions.

\* *Extensive experience is defined as a minimum of three (3) years.*

**Competencies (to be assessed later in the process):**

- Demonstrate strong leadership fundamentals.
- Strive to maintain a positive, collaborative, and inclusive attitude.
- Be a confident communicator (verbal, written and in delivering presentations).
- Possess exceptional organizational talents.

## **ESSENTIAL QUALIFICATIONS (continued):**

### **Language of Work:**

- English

### **Security Requirements:**

- Reliability

## **ASSET QUALIFICATIONS:**

### **Education:**

- Project Management Professional (PMP)® Certification

### **Experience:**

- Experience in using Azure DevOps
- Experience in implementing or managing Client Relationship Management systems.
- Experience in leading multi-disciplinary teams

## **OPERATIONAL REQUIREMENTS**

Willingness to travel, as required.

Willingness to work outside working hours with minimal notice.

## **ORGANIZATIONAL NEEDS:**

In support of achieving a represented workforce, current or future organizational needs may require consideration be given to candidates self-identifying as belonging to one of the following Employment Equity groups: women, members of visible minorities, persons with disabilities, and Aboriginal peoples. Therefore, we encourage you to indicate if you belong to one of the designated groups\*\* when you apply.

## **TO APPLY:**

If interested, I would greatly appreciate hearing from you **no later than April 30, 2024**. Please forward your interest to me at [tristan.hovey@acoa-apeca.gc.ca](mailto:tristan.hovey@acoa-apeca.gc.ca) and include a cover letter and your most recent resume/CV.

**Please clearly indicate in your cover letter how you meet the essential and asset qualifications (if applicable).**



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