

TEST ADMINISTRATOR

Calian is a trusted partner to employers across the country who require psychological assessments of their prospective employees who may be entering into high-risk roles or roles that require the use of a firearm.

Location: Charlottetown, PE

Position Overview

Our team of Clinician Psychologists conduct in person interviews with prospective employers, but first these individuals need to write psychological assessment exams.

Responsibilities

- We are looking for a Test Administrator to manage testing for small to medium sized groups of individuals at a variety of locations across the city. This role will involve preparing testing materials, providing detailed instructions to candidates writing the tests, and monitoring the test while in progress.
- We are looking for reliable and organized individuals who would be available to take on this work. Shifts will vary based on the number of candidates being tested in your city. We anticipate no more than three eight-hour shifts per month, on an as and when needed basis.

Qualifications

- Degree in Psychology, or similar degree, is an asset.
- Valid driver's license and access to a private vehicle is required.
- Previous experience administering tests or invigilating exams to groups is a very strong asset.
- Must be fully fluent in English.
- Must be available for some weekday shifts.

Additional Requirements

- Contract: Casual – Flexible Hours! Shifts can be done weekdays and weekends.
- Salary: \$20-25/hr

Apply via: <https://careers.calian.com/careers/df-test-administrator-43532/>

Or send your CV to samantha.roy@calian.com