



EXTENSION - Supervisor of Prevention Services

Department: Child & Family Services

Location: Lennox Island First Nation

Position: Permanent Position - Full time 37.5 hours/ week

Salary: \$74,997 to 93,698 (Consistent w/ Level 21 Government of PEI)

Competition Deadline: June 7, 2023, 3:00 pm

The Mi'kmaq Confederacy of PEI (MCPEI) delivers programs and technical advice to the Epekwitk Assembly of Councils (the Assembly), the Abegweit and Lennox Island First Nations' Councils and the provincial Indigenous community. As a member of MCPEI's workforce the successful candidate will be offered a competitive salary, quality benefits, generous vacation, and a respectful, healthy, and safe place to work and grow as a professional.

The Role:

The Mi'kmaq Confederacy of PEI's Child and Family Services, provides support and prevention services on behalf of the Lennox Island and Abegweit First Nation communities. The Supervisor of Prevention Services is a senior social work management position. This position supervises staff and implements, monitors, and evaluates programs and services. The incumbent recommends amendments and updates to programs and policies and provides direct supervision of staff.

Qualifications:

Education, Years of Experience:

- Master and/or Bachelor of Social Work
- Must be registered with the PEI Social Work Registration Board
- 2 years of leadership experience in delivering and managing child welfare services or similar program such as mental health, youth justice or other social work program, preferably in a First Nations community

Skills/Competencies:

- Supervises and co-ordinates the overall delivery of child and family services including assigning work to staff
- Assists in the planning and preparation of the budget, as it relates to preventive services
- Provides direct supervision of staff
- Consults with the Senior Program Coordinator on policies and procedures, making recommendations for amendments or improvements for program
- Conducts performance evaluations on all employees
- Participates in hiring, professional development, discipline and termination of staff
- Convenes regular meetings of the team

- Represents the program in the community and attends federal/provincial meetings
- Work within a multi-disciplinary framework with other professionals in developing and employing culturally appropriate, trauma-informed services
- Provide guidance and expert advice to team members or other groups on clinical skills
- Submits timely program reports as required by the Senior Program Coordinator of Child & Family Services
- Strong interpersonal and interviewing skills and a demonstrated ability to form effective working relationships with children, youth and families and PEI's child and family services staff
- Analytical and conceptual skills to evaluate service needs, program and policies
- Assessment skills and the ability to develop service contracts, and determine services required to meet the needs of the child, youth, and family
- Strong collaborative and consultation skills to work effectively with First Nations/community representatives, Elders, and community leaders
- Excellent verbal and written communication skills
- Organizational skills to prioritize tasks and work independently
- Demonstrated ability to use independent judgement and handle confidential matters
- Ability to resolve difficult and contentious case management and service issues
- Effective liaison for community agencies, Child Protection staff, First Nation Community, and the First Nation Chiefs and Councils
- Knowledge of the Truth and Reconciliation Commission Report and Recommendations, the Missing and Murdered Indigenous Women Report, the impact of Residential Schools, and Sixties Scoop
- Excellent working knowledge of the Federal Act, Child Protection Act, Protocol and PEI's policies and procedures

Other:

- Successfully pass a Criminal Record Check including the vulnerable sector
- Provide Covid-19 Vaccine Record
- Access to a safe vehicle for use on the job, an acceptable Driver's Abstract, evidence of a valid PEI Driver's License and of Personal Liability & Property Damage insurance coverage for at least \$2,000,000
- Other duties as required.

*Demonstrated equivalencies will be considered.

**Indigenous applicants will be given priority in accordance with the Aboriginal Employment Preference policy of the Canadian Human Rights Commission. MCPEI is committed to providing support and capacity building opportunities to Mi'kmaq individuals with the core competencies to take on positions such as this.

Please email your resume and cover letter to apply@mcpei.ca with the "Supervisor of Prevention Services – Lennox Island First Nation" in the subject line

or deliver resume to:

ATTN: Human Resource Advisor

Mi'kmaq Confederacy of PEI,

8 Stan MacPherson Way Charlottetown PEI C1A 0J7

Deadline to apply: June 7, 2023, 3:00 PM

We appreciate all those applying for this position and note that only those chosen for an interview will be contacted.