

## Open to the Public

### Early Childhood Consultant – EAL/FAL

#### Education and Lifelong Learning Location – Charlottetown

#### Full-Time Classified Position (Commencing Immediately)

Reporting to the Early Childhood Resource Coordinator, the purpose of this position is to provide leadership to the early learning and child-care system to enhance the quality of experiences for children and families for whom English or French is not a first language, in all licensed early learning and child care centres. This is accomplished through mentorship and coaching practices designed to build on the strengths of educators and staff with the aim of strengthening early childhood pedagogy practices.

**Duties will include:**

- Complete program assessment and provide written documentation specific to individual program needs related to EAL/FAL;
- Support centre leadership with strategic planning exercises to enhance experiences for children and families for whom English or French is not a first language;
- Customize and deliver leadership development training based on identified needs;
- Provide coaching related to EAL/FAL in early childhood pedagogy to centre leadership;
- Provide policy support to centre leadership, parents and boards regarding early childhood pedagogy with a focus on EAL/FAL;
- Encourage, support and model use of reflective practice techniques;
- Provide recommendations on the development and delivery of curriculum and program enhancement related to EAL/FAL;
- Utilize professional and holistic style coaching with early childhood educators and staff to enhance early childhood pedagogical practices through the use of strengths based and reflective practice strategies;
- Support development of professional development plans for staff through processes such as clarifying objectives and developing measurable goals;
- Customize and deliver in-service training based on identified needs;
- Provide feedback and support to educators as they implement inclusion practices;
- Utilize individual and group coaching practices in the co-creation of goals related to EAL/FAL identified in the annual Centre Action Plan;
- Identify and facilitate professional learning opportunities related to EAL/FAL;
- Other duties as required.

**MINIMUM QUALIFICATIONS:**

- Applicants must have a degree in early childhood education, child study or related area of study in social sciences/education.
- Extensive work experience in a licensed early childhood development program, i.e. Early Years Center, Early Childhood Center.
- Must hold or be eligible to hold PEI Certification as Early Childhood Director (degree required).
- Considerable experience in developing children's programs for infants to school age.
- Considerable experience with individuals from a variety of cultural backgrounds with a wide range of language acquisition needs.
- Demonstrated equivalencies will be considered.
- Extensive knowledge in child development, some experience and knowledge with interpreting legislation and applying this to operational work and decision making, understanding of Canada's Food Guide.
- Must demonstrate working knowledge of the challenges associated with immigration and learning an additional language.
- Understanding of the complexity of the challenges impacting on Early Childhood Educators in meeting the needs of new English language learners.
- Proficiency in oral and written communication, facilitation skills, interpersonal relations, organizational abilities and team building skills are necessary.
- Effective organizational, analytical, problem-solving and time-management skills, with a proven ability to problem solve.
- Good interpersonal, presentation and conflict resolution skills.
- Proficiency in computer use with experience in word processing, presentations, basic accounting practices, data base management, spreadsheets and email.
- Excellent attendance record and acceptable Criminal Records Check and Vulnerable Sector Check.
- Must have valid driver's license.

**Please Note:** Please ensure the application clearly demonstrates how you meet the noted qualifications as applicants will be screened based on the information provided. We would like to thank all applicants for their interest; however, only those who are selected for an interview will be contacted.

**Salary Range:** \$28.08 - \$35.14 per hour (Level 15 UPSE)  
**Bi-weekly Hours:** 75.0 Hours bi-weekly  
**Posting ID#:** 150091-0122EEPO  
**Closing Date:** Friday, June 24, 2022 4:00 p.m.

Please return forms to PEI Public Service Commission, P.O. Box 2000, Charlottetown, Prince Edward Island, C1A 7N8. Applications may be sent by fax to (902) 368-4383. IT IS THE RESPONSIBILITY OF THE APPLICANT TO CONFIRM RECEIPT OF THE APPLICATION, BY TELEPHONE OR IN PERSON PRIOR TO THE CLOSING DATE. Please ensure that the appropriate Posting ID number is stated on all application forms. You can apply online or obtain an application form by visiting our web site at [www.gov.pe.ca/jobs](http://www.gov.pe.ca/jobs). Forms may also be obtained by contacting any PEI Government office, ACCESS PEI Centre, Regional Services Centre, or by telephone 368-4080.