



*\*\*Possibility of a full-time position\*\**

### **Ambition, innovation, integrity and teamwork drive us daily.**

Looking for a challenge? Fastenal is looking for a motivated **supply chain assistant** who is ready to demonstrate his or her entrepreneurial skills in a company that offers unlimited opportunities in **Halifax** and internationally. Fastenal also stands out with its innovative inventory management technologies and is one of the largest distributors of industrial supplies in North America. With an annual turnover of more than 5 billion dollars across our 3000 branches, Fastenal is in full expansion in Quebec, but also in 26 countries around the world.

We are looking for **leaders** (15-25 hours/week) to support our growth in the territory.

Working at Fastenal is like running your own business. You are lacking experience? Don't worry, we train all our employees through our Fastenal School of Business. Our internal promotion system will open great career opportunities for you as a representative, account manager, general manager and many more!

### **Key responsibilities**

- ✓ Receiving goods and processing orders;
- ✓ Delivery and restocking of industrial vending machines;
- ✓ Updating inventories;
- ✓ Implementing inventory management systems at our clients' facilities;
- ✓ Working on the continuous improvement of existing systems.

### **Being part of our team is**

- ✓ Having a decision-making power;
- ✓ Putting your creativity to work;
- ✓ Optimizing internal and external processes;
- ✓ Serving major clients.



### Required qualifications

- ✓ Have a **valid driver's licence**;
- ✓ Be able to lift, slide and lower packages typically weighing between 15 lbs and 50 lbs and may weigh up to 75 lbs.
- ✓ Have a **good team spirit**;
- ✓ Be action and results oriented;
- ✓ Be comfortable with **computer systems**.
- ✓ Be able to learn and perform multiple tasks in a fast paced, dynamic team environment;

*Do you see yourself in that role?*

### Fastenal offers

- ✓ A **flexible, part-time**, weekday work schedule;
- ✓ The opportunity to broaden your professional and personal skills;
- ✓ A chance to learn from a leader in the essential industry sector;
- ✓ Real-life experience in the business world (B2B environment);
- ✓ Varied tasks according to your interests and field of study

### To apply

Send your resume to Claudia Laforme at [claforme@fastenal.com](mailto:claforme@fastenal.com)

### STAY CONNECTED!

