

Open to the Public Bilingual Autism Specialist

Department of Education and Lifelong Learning
Location - Charlottetown

Full-Time Classified Position Commencing Immediately

This position provides direct intervention as well as educational support for children with a diagnosis of an Autism Spectrum Disorder. The caseload includes both preschool children enrolled in Intensive Behavioural Intervention (IBI) as well as school age children who are enrolled in French schools. The position will also provide coaching and training of involved school or IBI staff and to families enrolled in the Early Years Autism Service. This position reports to the Early Years Autism Manager.

French School Board Duties will include:

- Conducting observations and conducting formal and informal assessment to assist in the development of appropriate programming;
- Providing consultation and guidance to school teams in the creation and monitoring of IEP goals and objectives, including attending IEP meetings when needed;
- Providing guidance for Functional Behavior Assessments and assisting in the development, implementation and monitoring of Behavior Support Plans;
- Maintaining written documentation of school consults, student observations and recommendations;
- Providing support to optimize student transitions at school entry or between grades and schools;
- Collaborating with designated school staff in the development of social skills groups;
- Providing suggestions to schools regarding recommended teaching programs/materials/resources and teacher-made visual supports;
- Ensuring that interventions with documented empirical effectiveness for children with autism are prioritized and form the basis of educational services;
- other related duties as required.

Early Years Duties will include:

- Designing, implementing and monitoring applied behavioural analysis programming for young children with autism;
- Conducting curriculum based assessments;
- Addressing challenging behaviour by conducting functional behavioural assessments and developing positive behaviour support plans (BSP) as needed;
- Accurately assessing each child using direct observation; administering formal and informal assessment;
- Providing detailed assessment based, developmentally appropriate teaching programs;
- Evaluating the accurate and consistent implementation of teaching programs, data collection and/or behaviour support plans;
- Facilitating transitions into early childhood centres and schools;
- Other related duties as required.

MINIMUM QUALIFICATIONS:

- Master's degree in Child Development, Education, Psychology or related field.
- Extensive training in Applied Behaviour Analysis.
- Experience working with preschoolers and school-age children with autism and knowledge in child development.
- [Demonstrated equivalencies will be considered.](#)
- Demonstrated ability to manage time, organize work responsibilities, work independently and as a team member.
- Excellent interpersonal skills; demonstrated ability to effectively communicate with the public, including both oral and written skills in French and English.
- Excellent computer skills, including email, word processing and presentation applications.
- A valid driver's license and access to a reliable vehicle; extensive travel in the province is required.
- Must have a good previous attendance and work record and a satisfactory criminal records check prior to beginning employment.

OTHER QUALIFICATIONS:

- Board Certification in Behavior Analysis is preferred.
- Knowledge of Analysis of Verbal Behavior, Augmentative Communication (i.e. Picture Exchange Communication System Sign Language) is preferred.
- Preference will be given to applicants with experience with administration of VB-MAPP assessment.
- Knowledge of effective evidence-based practices for children with autism is preferred.

Preference will be given to UPSE Civil Employees as per the UPSE Civil Collective Agreement.

Note: Please ensure the application clearly demonstrates how you meet the noted qualifications as applicants will be screened based on the information provided. The successful candidate will be the only individual receiving written notification of competition results. The Notification of Successful Candidates list posted on the Employment Opportunity board will serve to inform all other applicants of competition results.

Salary Range: \$32.57 - \$40.70 per hour (Level 18)
Bi-Weekly Hours: 75 hours bi-weekly / days
Posting Id: 143817-0121EEPO

Please return forms to PEI Public Service Commission, P.O. Box 2000, Charlottetown, Prince Edward Island, C1A 7N8. Applications may be sent by fax to (902-368-4383). IT IS THE RESPONSIBILITY OF THE APPLICANT TO CONFIRM RECEIPT OF THE APPLICATION, BY TELEPHONE OR IN PERSON PRIOR TO THE CLOSING DATE. Please ensure that the appropriate Posting ID number is stated on all application forms. You can apply online or obtain an application form by visiting our web site at www.gov.pe.ca/jobs. Forms may also be obtained by contacting any PEI Government office, ACCESS PEI Centre, Regional Services Centre, or by telephone 368-4080.