**Job Advertisement**

Position Title: **Quality Assurance Associate**

Location: Victoria, PEI

The Center for Aquaculture Technologies, a private aquaculture innovation and research company, is seeking a **Quality Assurance Associate** with their primary place of work in Victoria, PE. This is a full-time, Permanent, position with the successful candidate reporting to the Quality Director.

The purpose of this role is to develop, implement and maintain the Quality Management System and ensure the implementation of consistent standards among each site. This role supports and provides advice for GLP, GCP, GMP and non GXP activities at the site. Key responsibilities include the following;

* Audit planning and execution (facility, process, supplier, study based and internal).
* Assist in or host client and regulatory audits / inspections.
* Superuser for Electronic Quality Management System
* Oversee the Supplier Management program
* Review and approve equipment, computer systems and assay validations.
* Manage the training program and help determine determining adequate functional training programs.
* Provide routine training for regulated operations including but not limited to GMP, GLP or GCP.
* Provide guidance on change control, corrective actions/preventative actions (CAPA), investigation and deviation management.
* Facilitate incident reporting and investigations.

QA Associates ensure the site is in a state of continual improvement by facilitating the following;

* Preparation and completion of the site Quality Plan.
* Escalation of all compliance issues.
* Providing data for Quality metrics.

**Desired skills/ experience/ competencies:**

Experience in the general concepts of Quality Management Systems a must.

Experience specific to GLP, GCP and GMP are highly beneficial.

QA is a fast-paced environment where decisions must be reached quickly and with confidence.

**Key Qualifications:**

Bachelor’s degree in Chemistry, Biochemistry, Biology or other related discipline.

Two (2) years experience in Quality Assurance or five (5) years experience working within a defined quality management system.

*Commitment to CAT’s Core Purpose:* Dedication to and passion for CAT’s core purpose: We are driven by the transformative potential of aquaculture. *To feed the world, support the environment, and sustain the planet.*Our purpose is to unlock this potential.

CAT offers a competitive salary and benefits package commensurate with experience.

Closing date: 30Aug2021

Please send CV/Resume and provide the contact information for three references to:

[careers@aquatechcenter.com](mailto:careers@aquatechcenter.com) with “Quality Assurance Associate – Victoria, PE***”*** as the subject line.

Only candidates selected for an interview will be contacted.