

**Our team has been awarded a Canada Summer Jobs grant for 8 weeks and we are looking for someone who is the perfect fit!**

The position is **Research Support** at **Navigate Food Safety**. We are a training and consulting company for food manufacturers around the world, with our offices located in Montague, PEI.

In the position of **Research Support**, you will be helping team members as they work on projects including, but not limited to, research and development of food safety management programs, procedures and forms as they relate to specific industries and hazards. More specifically in standards benchmarked to the Global Food Safety Initiative (GFSI) and HACCP.

- Review regulatory requirements for food manufacturers within SFCR, Canada Gap, HACCP, FSMA
- GFSI standards BRC, SQF, FSSC22000, ISO26000
- Collect, interpret, synthesize, analyze and report on data
- Prepare standard forms, manuals and procedures based on templates populated with research findings
- Meet with supervisor daily and mentor regularly to ensure a valuable learning experience and professional growth

While you will not be expected to hit the ground running on day one, please ensure you possess the required attributes to set you up for success in this role.

### **A few important details before you run out to apply:**

- The position will be full time 9 to 5, Monday to Friday with some flexibility
- Applications will be accepted until end of day May 10<sup>th</sup>, 2021
- Some scientific background is required
- Research capabilities an asset
- Excellent communication and digital skills required
- Ability to be a team player an asset
- You must be aged between 15 and 30 and be legally entitled to work in Canada. International students are not eligible

### **What happens next?**

1. We review all applicants internally and invite select applicants in for an in-person interview
2. We will provide a job offer to the successful candidate and notify all candidates who were not chosen that a successful candidate has been chosen.

**E-mail resume & cover letter to: [maureen@navigatefoodsafety.com](mailto:maureen@navigatefoodsafety.com)**