



**POSITION:** Quality Control Manager

**REPORTING TO:** Director of Operations

**SALARY:** Compensation commensurate with education and experience

**TERMS OF EMPLOYMENT:** Permanent - Full Time

**LOCATION:** Charlottetown, PE

### **POSITION DESCRIPTION**

Island Abbey Food Science Ltd. is an award-winning specialty food and natural health products manufacturer located in Charlottetown, PEI. We are an innovative company that has won global awards for creating patented honey processes.

The Quality Control Manager will be responsible for the Quality Control program. They will lead the QC department ensuring Quality products are delivered to the customer. They will train, coach and lead on the plant floor to ensure Quality standards are met. They will ensure the site is always 'audit ready'.

### **DUTIES & RESPONSIBILITIES**

- Develop, track and improve the Quality scorecard including KPI's and major initiatives
- Lead the support of Operations through the Quality Compliance department executing appropriate Quality checks on the plant floor
- Ensure compliance to Company audit programs (manufacturing practices, Hazard Analysis Critical Control Points (HACCP) standards, maintenance, food safety, etc.) as well as audits required by external parties
- Liaise with other production departments and coordinate activities relating to Quality
- Measure and facilitate corrective actions for improving Quality systems which are initiated from holds, process trends and consumer complaint feedback
- Facilitate training of operators and managers on quality systems and issues
- Ensure all rework for holds area engaged and completed on time to ensure quality warehouse specifications are maintained
- Participate fully in the Company's continuous improvement programs and support deployment to each department
- Make recommendations and execute for improvements of processes and policies

### **REQUIRED EDUCATION & WORK EXPERIENCE**

- 5+ years as a Quality Control manager
- Strong verbal and written communication skills
- Experience in the Food Processing or Pharmaceutical Industry is preferred
- Flexible and results-oriented approach to work with multiple and shifting priorities
- Superior communication skills, including written, verbal, and presentation



- Exceptional interpersonal skills with a demonstrated ability to work collaboratively with all levels of the organization
- Self-starter, strategic thinking, and customer focused
- Strong computer skills including proficiency in Microsoft office (Excel, Word, PowerPoint and Outlook) and ERP systems.
- Ability to manage and develop a team

#### **WORK AUTHORIZATION:**

Must have proof of eligibility to work in Canada

#### **PHYSICAL ASPECTS OF POSITION (INCLUDES BUT IS NOT LIMITED TO)**

This position requires the ability to:

- Sit and stand for an extended period
- Be present in manufacturing environment which can be noisy, hot, cold and require personal protective equipment

#### **HOW TO APPLY**

For consideration, applicants must email resume to: [HR@honibe.com](mailto:HR@honibe.com) prior to **February 12, 2021**. Please include your CV and a Cover Letter that clearly demonstrates how you meet the criteria outlined above.

*We thank all interested applicants; however, only those candidates being considered for an interview will be contacted.*