

Summer Job Opportunity

Position: Accounting Student (Summer Term Position)

Term: Tentatively May 3 to August 27, 2021 (exact dates to be determined)

Hours: 37.5/week

Location: 18 Queen Street, Suite 100

Duties: Account write-ups for smaller companies, preparation of financial statements and corporate tax returns, including supporting working papers on a Notice to Reader and Review basis, assisting on audits, and other duties as required.

Qualifications: Candidates should be presently enrolled in the third year of the business program at UPEI, majoring in accounting, and preferably scheduled to graduate by May 2022. Candidates should also be interested in pursuing a Chartered Professional Accountant designation upon graduation. Previous work experience in an accounting environment would be considered an asset but is not required.

Qualities which are important for success include flexibility, ability to build relationships; strong communication; critical thinking, logic and reasoning; and a high degree of accuracy and attention to detail.

About ABCE: We are pleased to offer a respectful work environment, professional development opportunities, flexible work schedule, and the benefits of the firm being an independent member of the AC Group.

Application instructions: Interested applicants should send a cover letter, resume, and copy of their latest unofficial transcript to the attention of Kathryn Mills, Human Resource Manager.

ArsenaultBestCameronEllis
18 Queen Street, Suite 100
PO Box 455
Charlottetown, PE C1A 7L1

or email kmills@abce.ca

www.acgca.ca

Closing date: Applications must be received by **January 29, 2021**, with interviews to take place shortly thereafter.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.