



**Atlantic Summer Institute on Healthy and Safe Communities  
August 17-20, 2010  
Institute Registration Information and Form**

**Please read the following information before you complete the ASIHSC  
Registration Form.**

**REGISTRATION FEES**

- \$75 Pre-Institute Resilient Communities Day Tour – August 17, 2010
- \$150 Pre-Institute Foundations Workshop – August 17, 2010
- \$350 ASI Registration (3 days) - Early Bird - **on or before June 30**
- \$425 ASI Registration (3 days) - **July 1 and after**

**Registration for the ASI Registration (3 days) includes** the Wednesday opening reception, lunches and dinners from Wednesday through Friday at noon, refreshment breaks, and all Institute documentation.

**Registration for Pre-Institute Foundations Workshop or Resilient Communities Day Tour (Tuesday August 17th) includes** refreshment breaks, lunch, and Institute documentation for that day.

The deadline for the early bird registration is **Wednesday, June 30, 2010**. Save \$75 off the full fee by registering on or before this date.

**You are not registered until payment is received in full.** Registration fees must be paid in full prior to August 10, 2010 in order to participate in the Institute.

*For additional information on registration please contact Lisa at (902) 566-0336 or [lifelong@upei.ca](mailto:lifelong@upei.ca)*

**INTERESTED IN APPLYING FOR A BURSARY/SUBSIDY?**

**What is the Atlantic Summer Institute bursary/subsidy program?**

A limited number of bursaries/subsidies are available to participants and speakers from Atlantic Canada attending the full program. A bursary provides registration for selected applicants. A subsidy contributes to defray the cost of travel, accommodations, and registration at the Institute.

**What are the steps to apply for a bursary/subsidy and register for the Institute?**

**Step 1** – Complete the [bursary/subsidy request form](#) and attach a letter demonstrating your need for assistance before June 1, 2010. Please mail or fax to the address on request form.

**Step 2** – A response letter regarding the status of your application will be sent to you after June 15, 2010.

**Step 3** – **If a bursary/subsidy is approved, you then fill in the registration form and indicate “No payment required – Bursary / Subsidy Approved” under Method of Payment.** If you do not receive a bursary/subsidy for your registration, you are still eligible for the early bird rate when you register.

*For additional information on subsidies please contact Gail at (902) 894-3399 or [asi@thequaich.pe.ca](mailto:asi@thequaich.pe.ca)*

**ARE YOU AN INTERNATIONAL DELEGATE?**

Please contact Michelle at (902) 894-3399 or [asi@thequaich.pe.ca](mailto:asi@thequaich.pe.ca) if you require an invitation letter to the Atlantic Summer Institute on Healthy and Safe Communities to apply for your visitor’s visa for entry to Canada.

**Bursary/Subsidy**

**Applicants:**

Please do not complete this registration form until you have received approval.

**Cancellation policy**

Cancellations received in writing prior to July 30, 2010, will be charged a \$50 administration fee.

**Cancellations after this date will not be refunded.**

Replacements will be accepted with a request received in writing from the registered participants.

Cancellations and replacements should be forwarded to the UPEI address listed below.

**Registration Type:**

**Registration Option 1**  
Complete the online form and press the SAVE button

**Registration Option 2**  
To register, print this form, complete and mail with payment to:  
*ASIHSC  
Centre for Life-Long Learning  
UPEI  
550 University Avenue  
Charlottetown, PE C1A 4P3*

**Or fax to:**  
(902) 566-0451

**Registration fees must be paid in full prior to August 10, 2010 in order to participate in the Institute.**

**Due to required processing time, requests for invoices will not be accepted after July 30, 2010. The only methods of payment that will be accepted following July 30 will be credit card, cash or cheque.**

**2010 ASIHSC Registration**

\_\_\_\_\_  
FIRST NAME (to appear on name badge)      LAST NAME (to appear on name badge)

\_\_\_\_\_  
TITLE/POSITION      DEPARTMENT/BRANCH

\_\_\_\_\_  
ORGANIZATION

\_\_\_\_\_  
STREET ADDRESS / BOX #

\_\_\_\_\_  
CITY/TOWN    PROVINCE/STATE    POSTAL CODE/ZIP CODE    COUNTRY

\_\_\_\_\_  
TELEPHONE # DAY    TELEPHONE # OTHER (if applicable)

\_\_\_\_\_  
FAX # (if applicable)    EMAIL

\_\_\_\_\_  
MONTH AND DAY OF BIRTH  
Format example: November 4  
(for UPEI Accounting Office purposes only)

Have you been a UPEI student in the past? If so under what name if different from above:  
\_\_\_\_\_

**Please check where applicable:**

- I will attend the dinner Wednesday, August 18, 2010
  - I will attend the dinner Thursday, August 19, 2010
- Note: The costs of each are included in the registration fee.*

**Dietary or Other Needs:**

\_\_\_\_\_  
\_\_\_\_\_

**Photo/Video Release:**

The Atlantic Summer Institute on Healthy and Safe Communities may take photo and video footage of me during the event. The Atlantic Summer Institute may use my name and images taken of me in any media and territory for perpetuity.

- Agree       Disagree

**Information Release:**

The Atlantic Summer Institute on Healthy and Safe Communities may use my personal contact information for future communication. My contact information may also be listed in the Institute materials given to Institute participants (Privacy legislation permits the use of organization's name, business address or telephone number – refer to the Institute's privacy policy for more information).

- Agree       Disagree

**Pre-Institute Activities:**

You have the opportunity to participate in two Pre-Institute activities, on August 17. Separate fees are charged for these events. *For additional information on the pre-Institute activities, please contact Michelle at (902) 894-3399 or [asi@thequaich.pe.ca](mailto:asi@thequaich.pe.ca)*

Pre-Institute activities can be accessed by clicking Pre-Institute Pathway or Pre-Institute Resilient Communities.

Please select one of the following:

- 1. Resilient Communities Day Tour “Celebrating Resilient Communities” (Summerside, Abrams Village, and Lennox Island)
- 2. One-day Foundations Curriculum Pathway
- 3. N/A

**Registration Options:**

- Pre-Institute Resilient Communities Day Tour\* - Tuesday August 17.....\$75
- Pre-Institute Foundations Workshop\* - Tuesday August 17.....\$150
- ASI Registration (3 days)\*\* - Early Bird - **on or before June 30**.....\$350
- ASI Registration (3 days) - **July 1 and after**.....\$425

*\* Includes lunch on August 17th*

*\*\* Payment in full must be **received** by June 30, in order to receive the early bird rate.*

**Method of Payment:**

- Credit Card\*
- Invoice – prior to July 30, 2010 only
- Cheque\*
- No payment required – Bursary / Subsidy Approved
- No payment required – Institute Presenter or Committee Member

*\* NOTE: For payment by credit card or cheque, please see **How to Register and Payment Process** in the Summary Section of this Registration Form.*

**If Invoice was chosen above, please indicate the contact person and mailing address to be invoiced:**

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**Please indicate if you are attending as an International Delegate.**

- Yes, I am an International Delegate

## Curriculum Workshops:

Click on the following link to view curriculum descriptions to help you choose your first and second workshop preference. **These choices only apply to ASI 3-Day registrants (August 18-20).**

- [Curriculum Pathways Descriptions - Foundation, Application, and Specialization \(PDF\)](#)

Curriculum Pathways - Indicate your 1st workshop preference: \*



N/A



Foundation: Preparing to work together across sectors & cultures



Application: Advancing learning in a case study approach to planning



Specialization: Strengthening community action on health and safety

Curriculum Pathways - Indicate your 2nd workshop preference: \*



N/A



Foundation: Preparing to work together across sectors & cultures



Application: Advancing learning in a case study approach to planning



Specialization: Strengthening community action on health and safety

*Spaces in each workshop are limited and are on a first-come, first-serve basis. Final workshop descriptions and presenter profiles will be posted on the Institute website in June.*

## Children's Program:

The Children's Program is designed for children ages 3-14 and is free for children of participants registered for the full ASI program. The program is staffed by certified early childhood educators. This year, children will be learning about collaboration and how they can help to create a resilient community. [Click here for information.](#)

### Will you be bringing your children?

- I will be bringing my child(ren)
- N/A

## Simultaneous Translation:

The Institute provides simultaneous translation for most of its activities, as indicated in its detailed program. In order for you to have the best experience at the Institute, please provide the following information:

### Are you fully bilingual (English and French)?

- Yes
- No

### Language for Printed Material:

- I would like my printed material to be in French
- I would like my printed material to be in English

## Participant Questionnaire

To assess the effectiveness of the Atlantic Summer Institute, an extensive evaluation is being conducted. A key part of this evaluation includes collecting up-front information from Institute participants. Your participation is completely voluntary, but if you could please take the time to answer the following questions it would be greatly appreciated.

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Read through the following questions. Check off or fill in the answer that best applies to you.

1. How did you find out about the Atlantic Summer Institute (ASI)?

- Colleague or friend
- ASI poster
- ASI newsletter
- ASI postcard
- Email announcement
- Other newsletter (please specify) \_\_\_\_\_
- Website (please specify) \_\_\_\_\_
- Listserv (please specify) \_\_\_\_\_
- Other (please specify) \_\_\_\_\_

2. Did you attend the Atlantic Summer Institute in? (check all that apply)

- 2004       2005       2006       2007       2008

3. I am:

- Female       Male

4. What is your first language?

- English       French       Other (please specify) \_\_\_\_\_

5. What type of organization are you representing at the ASI?

- Community, Not-For-Profit or Non-Governmental Organization
- Federal Government
- Provincial Government
- Aboriginal Affairs
- Municipal Government
- Francophone Affairs
- Other (please specify) \_\_\_\_\_
- Private Company

6. What type(s) of sector/populations are you primarily involved with? (check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Arts and Cultures                       | <input type="checkbox"/> RCMP/Police                                  |
| <input type="checkbox"/> Community Development                   | <input type="checkbox"/> Research                                     |
| <input type="checkbox"/> Disease Prevention/Support Organization | <input type="checkbox"/> Sports/Recreation                            |
| <input type="checkbox"/> Economic Development                    | <input type="checkbox"/> Aboriginal                                   |
| <input type="checkbox"/> Education                               | <input type="checkbox"/> Francophone                                  |
| <input type="checkbox"/> Environment                             | <input type="checkbox"/> Lesbian, Gay, Bisexual, Transgendered, Queer |
| <input type="checkbox"/> Faith-Based                             | <input type="checkbox"/> Newcomers                                    |
| <input type="checkbox"/> Hospital                                | <input type="checkbox"/> Men  |
| <input type="checkbox"/> Injury Prevention/Safety Organization   | <input type="checkbox"/> Seniors                                      |
| <input type="checkbox"/> Justice                                 | <input type="checkbox"/> Women  |
| <input type="checkbox"/> Population Health                       | <input type="checkbox"/> Youth  |
| <input type="checkbox"/> Public Health                           | <input type="checkbox"/> Other (please specify) _____                 |

7. What area(s) does your work focus on most? (Check all that apply)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Health Promotion   | <input type="checkbox"/> Crime Prevention | <input type="checkbox"/> Other (please specify) _____ |
| <input type="checkbox"/> Social Development | <input type="checkbox"/> Safety Promotion |   |

8a. Do you live in a rural or urban community?

- Rural     Urban

8b. Do you work with rural or urban communities (as a staff member or volunteer)?

- Rural     Urban     Both

9. To what extent have you collaborated with other individuals/groups outside your sector over the last year?

- Not at all     A small amount     A moderate amount     A lot

10. What do you hope to get out of the Atlantic Summer Institute and/or the one-day pre-Institute event?

- |   |   |
|---|---|
| <input type="checkbox"/> Pick up new knowledge/information    | <input type="checkbox"/> Develop/enhance skills                                 |
| <input type="checkbox"/> Network/meet new people              | <input type="checkbox"/> Learn about other work taking place in Atlantic Canada |
| <input type="checkbox"/> Share information and exchange ideas | <input type="checkbox"/> Other (please specify) _____                           |

Another part of the evaluation process includes conducting a follow-up evaluation survey several months after the Atlantic Summer Institute to assess the impact that the Institute has had on your practice and/or the way in which you and your organization work across sectors.

11a. Would you be interested in participating in the follow-up evaluation survey?

- Yes                       No

11b. If Yes, what is the best method to collect follow-up evaluation information from you?

- Email survey  
 Telephone interview  
 Other (please specify) \_\_\_\_\_



## Registration and Accommodations Summary Section

### How to Register

If you are completing a hardcopy of this registration form, please mail it to:  
UPEI ASIHSC Registration  
Centre for Life-Long Learning  
UPEI  
550 University Avenue  
Charlottetown, PE C1A 4P3

or fax it to: (902) 566-0451.

### Payment Process

You will receive confirmation of your registration either by email or phone. It will include your UPEI ID number, necessary details concerning the payment process and instructions for credit card, cash or cheque options. **Please Note:** If paying by invoice, please complete the Invoice option in the Method of Payment section of the registration form.

Due to required processing time, requests for invoices will not be accepted after July 30, 2010. The only methods of payment that will be accepted following July 30 will be credit card, cash or cheque. Cheques sent to the UPEI Accounting Office should be made out to UPEI or Atlantic Summer Institute on Healthy and Safe Communities (ASIHSC) and must have the participant's name and UPEI ID# present.

**Registration for the ASI Registration (3 days) includes** the Wednesday opening reception, lunches and dinners from Wednesday through Friday, refreshment breaks, and all Institute documentation.

**Registration for the Pre-Institute Foundations Workshop or Resilient Communities Day Tour (Tuesday, August 17th) includes** refreshment breaks, lunch, and Institute documentation for that day.

The deadline for the early bird registration is **Wednesday, June 30, 2010**. Save \$75 off the full fee by registering on or before this date.

You are not registered until payment is received in full. **Registration fees must be paid in full prior to August 10, 2010 in order to participate in the Institute.**

It is anticipated the Institute will sell out. For individuals considering registering after July 30, 2010, please contact Registration (Lisa at 902-566-0336 or email [lifelong@upe.ca](mailto:lifelong@upe.ca)) to confirm space availability.

### Accommodations

Embrace the spirit of Charlottetown and PEI, with its wide-open spaces, blue skies, and heritage cityscapes. Accommodations are available on campus and at nearby hotels. For information about UPEI accommodation, contact 566-0568, or Island Information at 1-800-463-4734 for accommodation elsewhere in PEI. Please contact these services providers directly.

## **Fees**

Pre-Institute Resilient Communities Day Tour Registration – Tuesday, August 17.....	\$75
Pre-Institute Foundations Workshop Registration – Tuesday, August 17.....	\$150
ASI Registration (3 days) - Early Bird – on or before June 30 .....	\$350
ASI Registration (3 days) – July 1 and after .....	\$425

## **Special Needs**

Every effort will be made to ensure your participation in the Institute is as pleasant as possible.

- The UPEI Campus and classrooms used during the Summer Institute are wheelchair accessible.
- Wheelchair-accessible transportation is available from your hotel to the UPEI campus.
- Some accommodations on the UPEI Campus are wheelchair accessible.

Please indicate any dietary or other needs on this registration form. We regret that last-minute requests on-site may not be accommodated.

## **Bursary/Subsidy Program**

A limited number of bursaries/subsidies are available to participants and speakers from Atlantic Canada attending the full program. A bursary provides registration for selected applicants. A subsidy contributes to defray the cost of travel, accommodations, and registration at the Institute. For additional information on bursaries/subsidies please contact Gail at (902) 894-3399 or email [asi@thequaich.pe.ca](mailto:asi@thequaich.pe.ca)

The deadline to apply for subsidy is **June 1, 2010**.

## **Inquiries**

Registrations: Call Lisa at (902) 566-0336 or email [lifelong@upe.ca](mailto:lifelong@upe.ca)  
Program: Call the Institute Coordinator at (902) 894-3399 or e-mail [asi@thequaich.pe.ca](mailto:asi@thequaich.pe.ca)  
Accommodations: Contact providers directly